

PeopleSoft HCM Access Request

Employee Name

EID

Department Name

Roles (Select all that apply. Unsure? Contact HR or Payroll before proceeding.)

SLC_DEPT_DIR

SLC_HR_WORKERS_COMP (Risk Mgt only)

SLC_DIV_DIR

SLC_INTERNAL_AUDIT (Internal Audit only)

SLC_DIV_HR_COORD

SLC_PAY_COORD

SLC_FISCAL_MGR

SLC_QUERY_VIEW_ONLY

SLC_HR_VIEW_ONLY

Row Security (HR/Payroll Use Only)

Elected Official/Department Director/Division Director Approval:

HR Approval

Payroll Approval