

# CEDAC Allocation Committee | Minutes

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March 16, 2021 | 12:00 pm | 2001 S State Street, Suite S2-950, Salt Lake City, UT 84190

Meeting called by Karen Kuipers  
Type of meeting Allocation Committee  
Facilitator Karen Kuipers  
Note taker Erika Fihaki

**Committee Members:** Michael Anderson, Leslie Jones, Susan Gregory, Greg Shelton, Amber Measom, Ryan Henrie, Todd Richards, Shelly Johnson, Stacey Phillips

**Staff:** Karen Kuipers, Vikram Ravi, Amanda Cordova, Mary Leonard, Mike Gallegos, Erika Fihaki

## AGENDA TOPICS

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*Agenda topic* Welcome & No Anchor Location Statement | *Presenter* Michael Anderson

Michael welcomed the committee and read the No Anchor Location Statement.

*Agenda topic* Approval of Meeting Minutes | *Presenter* Michael Anderson

- Approval of March 9th meeting minutes. Susan made a motion to approve minutes with one change noted. Shelly seconded the motion. None were opposed. Motion passed.

*Agenda topic* Staff Follow-up | *Presenter* Vikram Ravi

- Amanda will provide a list of clarifying questions and the applicant responses by Close of Business today.
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Agenda topic *Intent to abstain/recuse from review of Week 7 Applications* | Presenter Council Members

This agenda item was conducted via email. There were no Conflicts of Interest and no one will abstain/recuse from discussion and scoring of these applications.

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Agenda topic *Discussion Week 7 Applications* | Presenter Committee Members

**1. Housing Rehabilitation & Public Facility Improvement Review Groups (1 application)**

**a. The Road Home - Palmer Court Rehabilitation:** Items 3, 8 & 10 not eligible. New total of the funding request is over the minimum required.

- i. Application Overview:* Leslie gave an overview of this section and why she rated it the way she did. Shelly gave an assessment of this section and why she rated it the way she did. There was no further discussion about this section.
- ii. Priority Weighting:* Michael gave an overview of this section and why he rated it the way he did. There was no further discussion about this section.
- iii. Impact:* Susan gave an overview of this section and why she rated it the way she did. Becky gave an assessment of this section and why she rated it the way she did. There was further discussion about this section.
- iv. Goals & Outcomes:* Amber gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.
- v. Project Beneficiaries:* Stacey gave an overview of this section and why she rated it the way she did. There was no further discussion about this section.
- vi. Budget:* Todd gave an overview of this section and why he rated it the way he did. Greg gave an assessment of this section and why he rated it the way he did.
- vii. Leverage:* Todd gave an overview of this section and why he rated it the way he did. Greg gave an assessment of this section and why he rated it the way he did.
- viii. Sustainability:* Ryan gave an overview of this section and why he rated it the way he did. There was no further discussion about this section.

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Agenda topic *Presentation of Admin Summary* | Presenter HCD Staff

- HCD staff gave an overview of the process from this point forward, including deadlines for committee members locking in their scores for each application.
- Staff reminded committee members where the answers to each clarifying question is located.
- Staff provided the committee with an overview of the clarifying questions and their corresponding answers.

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Agenda topic *Identify Staff Follow-up* | Presenter *Amanda Cordova*

There were no follow-up items

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Agenda topic *Plan for Next Meeting* | Presenter *Amanda Cordova*

1. **Final committee scores to be submitted in ZoomGrants prior to Monday 3/22/21 at 9:00 am**
2. **Presentation of finalized scoring of proposals and resulting ranking**
3. **Discuss allocation recommendations**
4. **Provide results to staff to develop financing options**

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Agenda topic *Other Business* | Presenter *Vikram Ravi*

Committee Chair Michael Anderson would like to have the data compiled from all applications to show normalized aggregate scores. ***He made a motion to prepare the data to show aggregate scores. Susan seconded the motion. There were no objections. Motion passed by unanimous vote.*** Michael will work with HCD staff to prepare and present this in a future meeting.

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Agenda topic *Adjourn* | Presenter *Michael Anderson*

Meeting adjourned 1:29 pm