

**COMMUNITY & ECONOMIC DEVELOPMENT ADVISORY COUNCIL
(CEDAC) MEETING MINUTES**

Date/Time	Location	Attendees
February 27, 2018 11:30 AM – 2:00 PM	County Government Center 2001 South State Street South Building, Room S2-950	CEDAC: Lynn Feveryear, Ryan Henrie, Allen Litster, Susan Gregory, David Martin, Leslie Jones, Kumar Shah, Todd Richards, Laynee Jones, Michael Anderson, Tyler Money (via phone) Staff: Karen Wiley, Karen Kuipers, Amanda Cordova, Stephnie Gyllenskog, Teresa Young

Agenda

- WelcomeAllen Litster, Chair
- Approval of February 20th meeting minutes
- Update by Staff
 - a. Infrastructure Clarifications – Group #3 and Housing Clarifications – Group #4
 - 1. Helping Hand Association, Odyssey House, and Project Reality
 - 2. Volunteers of America, Assist, NeighborWorks
- Declaration of any Conflicts of Interest for Round Two Applications in Group #1 – 4 Housing
- Discussion on Round Two Housing Applications #12-15
 - a. Community Development Corporation of Utah (CDCU) Down Payment Assistance
 - b. Community Development Corporation of Utah (CDCU) Green & Healthy Homes Initiative (GHHI)
 - c. Community Development Corporation of Utah (CDCU) Idea House Projects
 - d. International Rescue Committee - Supporting Stable Families: Homeownership Assistance for Refugees
- Areas of Focus
 - a. Need & Benefit – *Tyler & Lynn*
 - b. Program Design – *Leslie & Michael*
 - c. Project Goals and Outcomes – *Kumar & Allen*
 - d. Agency Capacity & Sustainability – *David & Susan*
 - e. Cooperation & Collaboration – *Ryan & Susan*
 - f. Budget & Leveraging Resources – *Laynee & Todd*
- Identify staff follow-up
- Assignments for next meeting – Review & Score Round 2 Applications
 - a. Acquisition & Infrastructure Improvements – Group #2 – Applications 16-17
- Other Business
- Next Meeting Tuesday – March 6th – 11:30 am Room S2-950

Topics		Motions & Action Items
Welcome	The chair welcomed members.	
Approval of February 20 th meeting minutes	The chair asked for approval of the minutes.	Kumar moved to accept the minutes. Susan seconded. Minutes approved.

<p>Update by Staff on Infrastructure Clarifications – Group #3 and Housing Clarifications – Group #4</p> <ol style="list-style-type: none"> 1. Helping Hand Association, Odyssey House, and Project Reality 2. Volunteers of America, Assist, NeighborWorks 	<p>Karen W. received and reviewed the responses with members from Asian Association; Columbus Community Center; Helping Hand; Project Reality; ASSIST; and Volunteers of America. She also printed and provided this information for members. Odyssey House and NeighborWorks have not responded yet. Staff will forward the responses as soon as they are received.</p>	
<p>Declaration of any conflicts of interest for Round Two Applications in Group #1 – 4 Housing</p>	<p>There were no conflicts of interests declared.</p> <p>Karen gave some clarification regarding the funding and scoring situation on the round two applications. She explained the differences with round one and two. She also explained that members do not have to recommend funding for everyone in round one or two. Committee has the option to partially fund an agency if they choose.</p>	
<p>Discussion on round two housing applications #12-#15</p> <ol style="list-style-type: none"> a. Community Development Corporation of Utah (CDCU) Down Payment Assistance b. Community Development Corporation of Utah (CDCU) Green & Healthy Homes Initiative (GHHI) c. Community Development Corporation of Utah (CDCU) Idea House Projects d. International Rescue Committee - Supporting Stable Families: Homeownership Assistance for Refugees 		
<p>Areas of Focus</p> <ol style="list-style-type: none"> a. Need & Benefit – <i>Tyler & Lynn</i> b. Project Goals and Outcomes – <i>Kumar & Allen</i> c. Program Design – <i>Leslie & Michael</i> 	<p>Members discussed each of their areas of focus and gave their scores for the following:</p> <ol style="list-style-type: none"> a. Community Development Corporation of Utah (CDCU) Down Payment Assistance 	

<p>d. Budget & Leveraging Resources – <i>Laynee & Todd</i> e. Agency Capacity & Sustainability – <i>David & Susan</i> f. Cooperation & Collaboration – <i>Ryan & Susan</i></p>	<p>b. Community Development Corporation of Utah (CDCU) Green & Healthy Homes Initiative (GHHI) c. Community Development Corporation of Utah (CDCU) Idea House Projects In the interest of time, it was decided to postpone the review International Rescue Committee - Supporting Stable Families: Homeownership Assistance for Refugees as well.</p>	<p>Michael moved to postpone application #15; to the next meeting. Kumar seconded. Motion approved.</p>
<p>Identify Staff Follow Up</p>	<p>Staff will identify follow-up in the action items below. Also, staff will get clarification from CDCU out of all 3 applications which is their top priority.</p>	
<p>Assignments for next meeting – Review and score Round 2 Applications Acquisition & Infrastructure Improvements – Group #2 – Applications 16-17; and #15 International Rescue Committee - Supporting Stable Families: Homeownership Assistance for Refugees</p>	<p>Members will review their assignments and score for the next meeting.</p>	
<p>Adjourn</p>	<p>1:55</p>	
<p>NEXT MEETING</p>		
<p>Date/Time</p>	<p>Location</p>	<p>Action Items</p>
<p>March 6th, 2018 11:30 AM</p>	<p>County Government Center 2001 South State St. South Building, Room S2-950</p>	<ul style="list-style-type: none"> ➤ Clarification from CDCU Down Payment Assistance regarding the flow of the funds for this program. Clarification on the outline of the process from application to repayment of funds to the county. ➤ Clarification from CDCU GHHI regarding the program flow for the loan process and where the profit goes if the house is sold. ➤ Clarification on the CDCU Idea House program flow. Outline the process from property location, acquisition, rehab, partners included, sale of property and repayment to the County. Please be specific.