



SALT LAKE COUNTY SURVEYOR'S OFFICE

Bradley E. Park, P.L.S., Salt Lake County Surveyor

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Final Local Entity Plat - Review Checklist

Date _____

Name: _____

WO# SU _____

1) SECTION 17-23-20.

(2) Upon request and in consultation with the county recorder, the county surveyor of each county in which property depicted on a plat is located shall determine whether the plat is a final local entity plat.

(3) (a) If a county surveyor determines that a plat meets the requirements of Subsection (4), the county surveyor shall approve the plat as a final local entity plat. YES NO N/A

(b) The county surveyor shall indicate the approval of a plat as a final local entity plat on the face of the final local entity plat.

(4) A plat may not be approved as a final local entity plat unless the plat:

(a) contains a graphical illustration depicting the proposed boundary:

(i) of the proposed local entity; or YES NO N/A

(ii) of the area proposed to be annexed; or YES NO N/A

(iii) of the area that the boundary adjustment proposes to move from inside the boundary of one local entity to inside the boundary of another local entity; or YES NO N/A

(iv) of the area that is proposed to be withdrawn or disconnected; or YES NO N/A

(v) of the proposed consolidated local entity; or YES NO N/A

(vi) of each new local entity created by the proposed division; YES NO N/A

(b) is created on reproducible material that is:

(i) permanent in nature; and YES NO N/A

(ii) the size and type specified by the county recorder; YES NO N/A

(c) is drawn to a scale so that all data are legible; YES NO N/A

(d) contains complete and accurate boundary information, including, as appropriate, calls along existing boundary lines, sufficient to enable:

(i) the county surveyor to establish the boundary on the ground, in the event of a dispute about the accurate location of the boundary; and YES NO N/A

(ii) the county recorder to identify, for tax purposes, each tract or parcel included within the boundary; YES NO N/A

(e) depicts a name for the plat, approved by the county recorder, that is sufficiently unique to distinguish the plat from all other recorded plats in the county; YES NO N/A

(f) contains:

(i) the name of the local entity whose boundary is depicted on the plat. YES NO N/A

(ii) the name of each county within which any property depicted on the plat; YES NO N/A

(iii) the date that the plat was prepared; YES NO N/A

(iv) a north arrow and legend; YES NO N/A

(v) a signature block for

(A) the signatures of:

(1) the professional land surveyor who prepared the plat and YES NO N/A

(2) the local entity's approving authority; and YES NO N/A

(B) the approval of the county surveyor; and YES NO N/A

(vi) a three-inch by three-inch block in the lower right hand corner for the county recorder's use when recording the plat; YES NO N/A

(g) has been certified and signed by a professional land surveyor licensed under Title 58, Chapter 22, Professional Engineers and Professional Land Surveyors Licensing Act; YES NO N/A

(h) and has been reviewed and signed by the approving authority of the local entity whose boundary is depicted on the plat. YES NO N/A

(5) The county surveyor may charge and collect a reasonable fee for the costs associated with:

(a) the process of determining whether a plat is a final local entity plat; and YES NO N/A

(b) the approval of a plat as a final local entity plat YES NO N/A