

Wheeler Farm Sunday Market - Managed by the Salt Lake County Parks Department
2025 PROCESSED/PACKAGED FOOD VENDOR APPLICATION

This application is for vendors selling processed/packaged food products, such as jam, bread, sauce, etc.

Business Name: _____

Owner Name(s): _____

Business Mailing Address: _____

Phone: _____ Mobile: _____

Email: _____

Most market communication will be done via Email-please write legibly and use an address you check often.

Website: _____

Social Media: _____

Tax ID , Special Event, or Employer Identification Number: _____

*If you do not have a Tax ID, SSE, or EIN, please let us know when you submit your application.

Applicants are responsible for permits from the Health Department and/or the Utah Department of Agriculture. If a permit is required for operation, a copy of the applicable permits MUST BE ATTACHED TO THE APPLICATION or the vendor will be unconsidered. Please refer to the Food Establishment Registration Rule R7-540 or the "Licensing" section of the Wheeler Farm Sunday Market Vendor Handbook.

Please list all the products Applicant plans to sell at the market: _____

Does Applicant make the above products itself? YES _____ NO _____

Does Applicant select materials for creating product from local sources? YES* _____ NO _____

If YES, please indicate where/which local grower(s) or producer(s) you purchase supplies from:

Do you have a storefront where you sell your produce or products?: YES _____ NO _____

Have you had a booth at the Wheeler Farm Market in the past?: YES* _____ NO _____

Does your business operate under the Home Consumption and Homemade Food Act (HB181) YES _____ NO _____

Does your business operate under the Cottage Food Act (HB339) YES _____ NO _____

Before Submitting this application, Applicant has:

- Included all legally required permits and certifications.
- Reviewed this Application to ensure it is complete.
- Read the Market Rules and Regulations stated in the Market Handbook.
- **Included 5-8 product/booth/menu photos. Applications without photos will be disregarded.**

By signing below, Applicant certifies to the best of their ability that the information herein contained is accurate and correct.

APPLICANT PRINT NAME: _____

Applicant Signature: _____ Date: _____

MARKET VENDOR FEES:

ALL APPLICATIONS MUST BE TURNED IN WITH A NON-REFUNDABLE APPLICATION FEE OF \$35.00

The market at Wheeler Farm is a **SUNDAY MARKET**, the Market runs May 18 to October 12 for the 2025 season for a total of 22 Market Days. Vendors are expected to stay for the FULL market operating time—hours are 9:00am - 1:00pm each Sunday. Please refer to the Wheeler Farm Sunday Market Vendor Handbook for rules on inclement weather, set up, and break down. If vendors plan to attend all the Market Days, the cost is a flat \$350 annual fee for PROCESSED FOOD ONLY vendors. Drop-in rates for processed Food vendors are \$30 per day. Please indicate below which market days you plan to attend.

APPLICANT DESIRES TO ATTEND ALL MARKET DAYS?: YES _____ NO* _____

*If NO, please CIRCLE/CHECK all the days you wish to attend—if you do not let us know you can't attend a market, you will be subject to a \$25 fee.

May:	18	26			
June:	1	8	15	22	29
July:	6	13	20	27	
Aug:	3	10	17	24	31
Sept:	7	14	21	28	
Oct:	5	12			

There is power available for an additional fee, but it is very limited. We recommend supplying your own silent generator. Please indicate if a power supply is crucial to your ability to participate in the market.

_____ YES, I need a power supply

_____ No, I don't need power or I will provide my own

THIS IS AN APPLICATION!

Filling out the application does NOT guarantee an award of booth space at the Market. Once your application has been received with the Application Fee, Applications will be reviewed and Vendors will be selected by a Selection Committee based on the Selection Criteria provided in the Market Handbook. Applicants who are selected for a Market Booth will be required to sign a contract.

TO COMPLETE YOUR APPLICATION:

- Pay Your non-refundable Application Fee. Once you submit your application, you will receive an email with online payment instructions. Alternatively, you can pay the application fee in person by cash or card
- REMEMBER: COPIES OF APPLICABLE PERMITS OR CERTIFICATES MUST ACCOMPANY ALL APPLICATIONS.
- INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.
- Please read fully the Market Vendor Handbook, as well as the enclosed Rules and Regulations.
- **DUE: February 14, 2025. Late Applications will be considered on a first come, first serve basis, but an award of booth space is not guaranteed.** Submit applications to SHOESCH@SALTLAKECOUNTY.GOV